

Platte County



Stormwater Management

2012 GRANT PROGRAM

Introduction

The Platte County Stormwater Grant Program is intended to provide funds to improve local stormwater structures such as bridges, culverts, storm sewers and drainage ways within Platte County to enhance the health, safety and general welfare of residents. The program promotes partnerships between the County, local governments, non-profit organizations and homeowner's associations to strategically meet common goals.

Administration & Funding

Under the direction of the County Commission, the program is administered by the staff of the Planning and Zoning Department and the Platte County Stormwater Committee. All applications for funding are submitted to the Department for review and evaluation by the Stormwater Committee. The Committee makes recommendations to the County Commission which has final approval authority.

Available funds for the program are derived from a portion of the ½ cent sales tax for parks, recreation and stormwater approved by Platte County voters in August, 2009.

Eligibility & Requirements

Project sponsors for the program must be within Platte County and must be a local government, an entity responsible for maintenance and improvement of public roads or drainage structures, a drainage district, or other political subdivision of the state of Missouri as provided for in Article VI, Section 23, of the Missouri Constitution or a homeowner's association or an Internal Revenue Service designated non-profit organization such as a 501c3. Public aid for religious institutions is prohibited by Missouri law.

Platte County does not contribute to organizations that practice discrimination on the basis of race, color, creed, sex, age or national origin. Projects will be funded only for facilities or programs, which primarily and significantly benefit Platte County citizens.

Sponsors are required to provide a complete project application, administer the project through completion, and operate and maintain the improvement after completion.

Eligible projects include, but are not necessarily limited to, culvert or bridge improvement or replacement, storm sewer infrastructure improvement or replacement, drainage ditch improvement, bank or ditch stabilization or erosion control related to stormwater. Projects that will not be considered include design only projects, dredging of ponds, shoreline (wave) erosion and projects that do not substantially improve stormwater facilities.

The following requirements shall be made of each successful grant recipient:

1. All improvement projects for stormwater facilities shall comply with chapter 5600 of the Kansas City Chapter of the American Public Works Association (APWA) unless waived by Platte County.
2. Projects located in areas not within public right of way will require right of way donation or temporary or permanent easements.
3. Stormwater related projects must be part of the public stormwater system located within Platte County.
4. When possible, projects should utilize more environmentally sensitive designs (For more information on environmentally sensitive designs, please contact the Platte County Engineer, Nate Baldwin, at (816) 858-3473).

If requests for funds do not meet the amount allocated, the remaining allocated amount may be used on other stormwater projects.

Evaluation Criteria

All projects will be evaluated on the information provided in the application. Matching funds are not required; however, **priority will be given to projects which include a significant sponsor match with consideration to applicant size and resources.** Partnerships between applicants are encouraged. All applications will be evaluated by the Stormwater Committee for recommendation to the County Commission. The following factors will be examined when formulating the recommendations.

Completeness and accuracy of the application.

Indication of applicant's preparedness to undertake and complete project.

Financial participation by sponsor and partners.

Severity of the Problem

Does the problem include:

- Loss of life
- Flooding of habitable buildings
- Flooding of garages and outbuildings
- Flooding of arterial streets of more than 7 inches

- Flooding of a collector street of more than 7 inches
- Flooding of a local street of more than 7 inches
- Widespread or long term ponding in streets
- Failure of existing public infrastructure
- Imminent failure of existing public infrastructure
- Marginal failure of existing public infrastructure
- Erosion threatens habitable buildings, utilities, streets or bridges
- Erosion significant in un-maintained areas
- Erosion causes imminent drainage structure collapse
- Erosion causes failure of drainage structures
- Erosion causes marginal drainage structural collapse

Process

All proposals must be received by 5:00 p.m., January 27, 2012, in order to be considered. If you should have any questions regarding the application or project eligibility, please contact Nate Baldwin with the Planning and Zoning Department at (816) 858-3473. Applications will be reviewed by the Stormwater Committee and considered by the County Commission.

Application Directions

1. Submit one application form per project.
2. Sponsors may submit multiple projects for consideration; please rate your own priority from highest to lowest (the County shall reserve the right to award funding based on its own evaluation).
3. Application must be in original format and typewritten. **No handwritten applications will be accepted.**
4. Project description section must be completed.
5. Application must be signed and dated.
6. ALL new construction or renovation projects are required to include a simple Development Plan or a Diagram with the application. More detailed plans may be required at the time the grant is awarded.
7. Any request above \$10,000 will require plans from a Missouri Licensed Professional Engineer if the grant is awarded unless waived by Platte County.
8. Applicants must include a letter from their sponsoring organization's governing body (i.e. City Board of Alderman, Trustees, Board of Directors, etc.) supporting the application and committing matching funds or resources.

9. Pay particular attention to the "Itemized Budget" page of the application. Directions for completing this page are written above the Itemized Budget Table. (Page 12) Round all amounts to the nearest dollar and use specific line item costs.
10. ALL applications must include at least one bid from a contractor or a detailed estimate from a licensed engineer or Director of Public Works.
11. Projects must comply with the prevailing wage requirements of the State of Missouri.
12. Application submissions should include a map identifying the project location and photographs of proposed project site.
13. A "Check Off" page has been included at the end of this application. Please use this page to insure you have met all requirements necessary for applying for the Stormwater Grant. Please include this page when you submit your application.
14. Make 12 copies of your Stormwater Grant Application (**do not include pages 1 through 4 of this document**).
15. Mail or hand deliver the Original and 12 copies (**13 copies total**) to:
Platte County Planning and Zoning Department
Attn: Nate Baldwin
415 Third Street
Suite 115
Platte City, Missouri 64079
16. **Must be received by 5:00 p.m., January 27, 2012.**

8. At this time, does the applicant have the legal authority (right-of-way, easement, property ownership, etc.) to complete the project?

Yes

No

If no, please explain how you will obtain legal authority:

9. SIGNATURE OF RESPONSIBLE AGENT

“I hereby certify that the information contained in this application is true and correct to the best of my knowledge. I understand that this application will be rated on the basis of the information submitted and that the submission of incorrect data can result in this application being withdrawn from consideration for funding. If the organization I represent is awarded a grant, we hereby agree to use the funds for the purposes stated and abide by all terms and conditions”

Signature

Date

Title / Organization

Stormwater Grant Program

Using the space provided or additional sheets if necessary, describe the essential components of your project. Describe the need for the project, and the proposed improvement to the existing condition.

1. PROJECT DESCRIPTION: Describe your proposed project including a detail sheet(s) or engineering plans if applicable. Include a statement identifying the needs to be addressed by your project and how your project will satisfy those needs. Identify the parties responsible for project completion.

2. PROJECT SITE: Provide a map identifying the project location and photographs of the proposed project site.

3. TIMELINE: Describe the time frame in which you plan to implement and complete your project.

4. PARTNERSHIP INVOLVEMENT: Describe the partnerships established between local government, private citizens, community organizations, and/or homeowner associations to plan and complete the proposed project and the role of each entity.

5. INSURANCE: List the name, address and phone number of your insurance carrier and the amount of your general public liability coverage. (upon request, copies of insurance certificates may be required)

6. MATCHING CONTRIBUTIONS: Identify the matching contributions for the proposed project. Describe the contributions in terms of type, quantity and/or value, and source.

7. OPERATION AND MAINTENANCE: Identify the responsible agency and source of funding that will support the maintenance of the project once it is complete.

Platte County Stormwater Grant Program

Definitions:

1. **Project Expense Items:** List all items necessary to complete the proposed project including items to be purchased as well as donated. List all materials, labor, equipment and professional services. Do not include or list items not required for the proposed project. Do not include items from sponsors general budget not associated with the proposed project.
2. **Grant Money Request:** The amount requested from the County for the purpose of reimbursing project costs.
3. **Dollar Value of Applicant Match:** Sponsor contributions to the project.
 - a) **Budgeted Money:** The amount of cash the *sponsor is committing* to the project per item.
 - b) **Donated Money:** Donations of money directly related to the project from individuals or entities *other than the primary project sponsor*.
 - c) **Miscellaneous Donations :** Monetary value related to the donation of labor, materials, equipment, or any other donation other than cash. Estimates should be reasonable and consistent with costs the sponsor would be willing to pay if the item were not donated.
4. **Total Cost:** The entire cost of the project including grant request, matching funds, and donations.

List All Project Expense Items	Grant Money Requested	<u>Dollar Value of Applicant Match</u>			Total Cost
		Budgeted Money	Donated Money	Misc. Donations	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Totals				

D. CHECK OFF PAGE

SUBMISSION REQUIREMENTS

- 1. Complete the 2012 application form
- 2. Only ONE project per Application
- 3. Application is typewritten
- 4. Complete the Project Description section
- 5. Sign and date the application
- 6. Number ALL pages of the application and attachments
- 7. Include a Development Plan or Diagram with all new construction or renovation projects
- 8. Include a letter from the sponsoring organization's governing body (City Board of Alderman or Trustees, Board of Directors, etc.) supporting the application and committing matching funds or resources
- 9. Non-Profit Organization applicants **MUST INCLUDE** a letter from the State of Missouri establishing non-profit organization status, or a letter from a political subdivision or local government stating their willingness to sponsor the project.
- 10. Complete the Itemized Budget page including a bid from a contractor or an estimate from a licensed engineer or Director of Public Works.
- 11. Include a map of the site and photographs.
- 12. Make 12 copies of your Grant Application.
- 13. Mail or hand deliver the Original and 12 copies (**13 copies total**) to:

**Planning and Zoning Department
Attn: Nate Baldwin
415 Third Street
Suite 115
Platte City, Missouri 64079**

Must be received by 5:00 p.m., January 27, 2012.